

## **WEST DEVON BOROUGH COUNCIL: HUB COMMITTEE FORWARD PLAN**

This is the provisional forward plan for the six months starting October 2016. It provides an indicative date for matters to be considered by the Hub Committee. Where possible, the Hub Committee will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Hub Committee and all councillors, the public and other stakeholders. It will also assist the Council's Overview and Scrutiny Committees in planning their contribution to policy development and holding the Hub Committee to account.

The Plan is published in hard copy and on the Council's website ([www.westdevon.gov.uk](http://www.westdevon.gov.uk))

**Members of the public are welcome to attend all meetings of the Hub Committee, which are normally held at Kilworthy Park, Tavistock, and normally start at 2.00 pm.**

**If advance notice has been given, questions can be put to the Hub Committee at the beginning of the meeting.**

The Hub Committee consists of nine Councillors. Each has responsibility for a particular area of the Council's work.

*Cllr Sanders – Leader*

*Cllr Baldwin – Deputy Leader*

*Cllr Sampson – Lead Member for Commercial Services and Contracts*

*Cllr Moody – Lead Member for Customer First*

*Cllr Oxborough – Lead Member for Economy*

*Cllr Benson – Lead Member for Environment*

*Cllr Samuel – Lead Member for Health and Wellbeing*

*Cllr Edmonds - Lead Member for Resources and Performance*

*Cllr Parker – Lead Member for Our Plan and Strategic Housing*

Further information on the workings of the Hub Committee, including latest information on agenda items, can be obtained by contacting the Member Services Section on 01822 813662 or by e-mail to [member.services@westdevon.gov.uk](mailto:member.services@westdevon.gov.uk)

**All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated for the reasons shown**

**DECISIONS TO BE TAKEN BY THE HUB COMMITTEE**

<b>Service</b>	<b>Title of Report and summary</b>	<b>Lead Officer and Member</b>	<b>Relevant Scrutiny Cttee</b>	<b>Decision maker</b>	<b>Anticipated date of meeting</b>
Support Services	<b>Write Off Report Q1 and Q2 2016/17</b>	LB/Cllr Edmonds	Internal	Hub	1 November 2016
Customer First	<b>Health and Safety Policy</b>	IL/Cllr Samuel	Internal	Council	1 November 2016
Customer First	<b>Future of Devon Building Control Partnership</b>	DA/Cllr Baldwin	External	Council	1 November 2016
Strategy and Commissioning	<b>Income Options From Housing</b>	DA/Cllr Baldwin	Internal	Council	1 November 2016
Strategy and Commissioning/Customer First	<b>Draft Policy on Flying Drones from Public Open Space</b>	LC&CB/Cllr Sanders	Internal	Council	1 November 2016
Customer First	<b>Council Tax Reduction Scheme</b>	IB/Cllr Samuel	Internal	Council	1 November 2016
Strategy and Commissioning	<b>Joint Local Plan</b>	TJ/Cllr Parker	External	Council	1 November 2016
Support Services	<b>ICT Strategy</b>	MW/Cllr Edmonds	Internal	Council	1 November 2016
Support Services	<b>Revenue Budget Monitoring to Sept 2016 (six monthly position)</b>	LB/Cllr Edmonds	Internal	Hub Committee	1 November 2016
Support Services	<b>Capital Budget Monitoring to Sept 2016 (six monthly position)</b>	LB/Cllr Edmonds	Internal	Hub Committee	1 November 2016
Customer First	<b>Devon Home Choice &amp; Allocations Policy</b>	IB/Cllr Samuel	External	Council	29 November 2016
Customer First	<b>Homelessness Strategy</b>	IB/Cllr Samuel	Internal	Council	29 November 2016
Strategy and Commissioning	<b>Devolution</b>	SJ/Cllr Sanders	External	Council	29 November 2016
Support Services	<b>Draft Revenue Budget and Capital Programme Proposals for 2017/18</b>	LB/Cllr Sanders	Internal	Hub	29 November 2016

Support Services	<b>Revenue Budget and Capital Programme Proposals for 2017/18</b>	LB/Cllr Sanders	Internal	Council	24 January 2017
SLT	<b>Local Authority Controlled Company – Final decision</b>	SJ/Cllr Sanders	Internal	Council	28 Feb 2017
Customer First	<b>Housing Benefit Risk Based Verification Policy</b>	IB/Cllr Samuel	Internal	Council	28 Feb 2017
Customer First	<b>Approval of Homelessness Strategy</b>	IB/Cllr Samuel	Internal	Council	28 Feb 2017

**\* Exempt Item (This means information contained in the report is not available to members of the public)**

SJ – Steve Jordan – Executive Director Strategy and Commissioning and Head of Paid Service

SH – Sophie Hosking – Executive Director Service Delivery and Commercial Development

LB – Lisa Buckle – Finance COP Lead and s151 Officer

HD – Helen Dobby – Group Manager Commercial Services

SM – Steve Mullineaux – Group Manager Support Services

CB – Chris Brook – COP Lead Assets

IB – Isabel Blake – COP Lead Housing, Revenues and Benefits

JS – Jane Savage – Lead Specialist Waste Strategy

LC – Lesley Crocker – COP Lead Communications

IL – Ian Luscombe – COP Lead Environmental Health

CBowen – Catherine Bowen – Monitoring Officer

DA – Darren Arulvasagam – Group Manager Business Development

SLT – Senior Leadership Team



**West Devon  
Borough  
Council**

